

## **Withdrawal Policy**

If you have to withdraw from any Ely Tri Club event, this is our Withdrawal Policy: From the moment we begin to organise an event, we start to incur costs. Your entry fee is invested into the cost of staging the event; hiring facilities, hiring and buying equipment, registering with the British Triathlon Association, the UK Athletics Association and all the other event authorities.

Organising any event requires a considerable amount of forward planning, risk and expense. Once you pay your entry fee that money is invested and with it Ely Tri Club aims to provide you with a high quality race. If we don't supply a race you get your money back. However, if you elect to pull out, for whatever reason that is beyond our control and is your choice we will not be able to issue a refund.

We can however be sympathetic to a certain extent and providing you make your case for having to withdraw we can appreciate that life sometimes takes a different turn and therefore providing you give us enough notice, we are prepared to let you nominate a friend/colleague/team mate to take your place (4 weeks notice required for competitor name changes). For transfers there will be a £10 admin fee.

Alternatively, we can give you a portion of your entry fee back. This will be given to you in the form of a credit voucher that you can use to offset the cost of any other Ely Tri Club event (see below).

Providing you follow these instructions, you will be issued with some sort of credit to use towards any of our events either later the same year or the following year. You will need to pay the appropriate balance on top of your credit voucher to make up the full race fee.

1. Notify Ely Tri Club by email – [events@elytriclub.co.uk](mailto:events@elytriclub.co.uk)
2. Include all of your details so that we can process your credit request efficiently.
3. Date of withdrawal is the day the email is received.

### **Race Credit Terms:**

Credits will be issued after the entered Ely Tri Club Event as follows:-

- Notification date-marked 8 weeks (56 days) or more before the event - 75% credit
- Notification date-marked 4 weeks to 8 weeks (28 to 55 days) before event - 50% credit
- Notification date-marked less than 4 weeks (27 days) before event - nil credit